

MICHIGAN



College Application Week

Check List for Applying to Colleges

When complete, check off each item on list:

BEFORE Applying

_____ Register/create an account on Parchment, the electronic transcript reporting system. (www.parchment.com)

_____ Visit www.collegegreenlight.com or Career Cruising (www.careercruising.com) to research schools.

_____ View the OSTC video and/or PowerPoint on postsecondary options.

_____ Bookmark [Http://www.flynnscareerandcollegeready.com](http://www.flynnscareerandcollegeready.com) on your computer. Click on the Options after High School Tab. Choose College Application Week. Initiate tasks related to your specific postsecondary plans.

STEPS to apply:

Step 1: STUDENTS MUST APPLY ONLINE: Applications may be obtained by going to the college/universities' websites. Application Fees for online applications require a credit card. We will be applying in class on November 5-7 during regular cluster time.

Step 2: ORDER ACT/SAT SCORES (only Universities): Universities now require that students have their ACT and/or SAT scores sent directly from the testing service (www.act.org or www.collegeboard.com). You may have already requested that your scores be sent to a particular school(s) when you took the admissions test(s). Your ACT/SAT scores must be sent to every college you apply to.

Step 3: REQUEST: Students must request transcripts electronically on www.parchment.com (see instruction sheet)

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****PLEASE BE AWARE**** YOU MUST request your transcripts be sent to your particular college(s) on parchment each time after you apply. Common Application Colleges/Universities: Your transcript request is sent directly to your counselor from the Common Application.

Step 4: PRINT and TURN IN: After you have requested your transcripts on www.parchment.com, print the *Confirmation of Delivery/Payment* page. (FYI: there is no charge for most Michigan Colleges)

****Turn this form into the Sending School Counseling Office with your Name labeled on top of page.**

After Applying

_____ I have applied to at least one school

_____ I have completed “check out questionnaire” on Application Day (see Counselor)

_____ I am aware that I MUST complete the FAFSA (no sooner than January 1, 2016) www.fafsa.ed.gov

_____ I am aware that I will completing a checklist of items before I leave OSTC-SW (resume, portfolio, work based learning, certificates earned, program of study)

_____ I am aware that I can get information on FAFSA, Scholarships, etc. on the <http://www.flynnscollegeandcareerready.com>